

## APPLICATION FOR USE OF WESTMINSTER WOODS

### CONTACT INFORMATION

Group/Individual Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Begin date and time: \_\_\_\_\_ End date and time: \_\_\_\_\_

Day use? (Yes/No): \_\_\_\_\_ Day facilities to use? \_\_\_\_\_

Number of users. Adults: \_\_\_\_\_ Children: \_\_\_\_\_ Total: \_\_\_\_\_

Proposed use of Westminster Woods: \_\_\_\_\_

Check (✓)	FACILITY (See Note Below)	RATE <sup>1</sup>	COST
	Sleeping Center/Dorm: half, per night (sleeps 9)	\$75/\$100	
	Sleeping Center/Dorm: full, per night (sleeps 19)	\$125/\$150	
	Dining and Small Meeting Hall (kitchen), per day	\$100/\$125	
	<i>RV Sites (8 available), per day; # requested:</i>	\$20 each	
	<i>Chapel/Meeting Center (non-wedding), per day</i>	\$150/\$200	
	<i>Exclusive Use, per day (without chapel)<sup>2</sup></i>	\$400/\$500	
	<i>Exclusive Use, per day (with chapel)<sup>2</sup></i>	\$500/\$600	
	<i>Wedding, per day (total exclusive use)</i>	\$600/\$700	
		DISCOUNT	
		SUBTOTAL	
	Reservation Deposit: \$50 or 10% of SUBTOTAL, due now		
	Opening/Closing fee (one-time fee per stay)	\$50	
	Cleaning/Damage Deposit (\$500 for alcohol use) <sup>3</sup>	\$200	
	TOTAL (_____ DUE PRIOR TO STAY)		

<sup>1</sup> Daily rates: Monday-Thursday/Friday-Sunday; 1 day is a 24-hour period.

<sup>2</sup> Exclusive use allows access to all facilities and grounds; no other use is scheduled.

<sup>3</sup> Cleaning/damage deposit is refunded in full if facilities are left clean and undamaged.

**Note:** Italicized facilities are not available during the off-season (November 1-April 30).

